

F.No.605/15/2023-DBK /924-998  
Government of India

Ministry of Finance, Department of Revenue  
Central Board of Indirect Taxes & Customs  
(Drawback Division)

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4th Floor, Jeevan Deep Building,  
Parliament Street, New Delhi - 110001

Dated the 12th October, 2023

To  
Export Promotion Councils/ Commodity Boards/ Trade and Industry Associations/  
Chambers of Commerce (as per list attached)

Madam/ Sir,

**Subject: Request for data in the format for review of Remission of Duties and Taxes on Exported Products (RoDTEP) rates.**

Government of India vide Order F. No. 605/12/2023 dated 13.09.2023 has constituted a Committee for updating the recommended ceiling rates schedules under the RoDTEP Scheme. A copy of the said order is appended at **Annexure A**.

2. The Committee had held a meeting on 26<sup>th</sup> September, 2023 with representatives of the Export Promotion Councils/ Commodity Boards/ Trade and Industry Associations/Chambers of Commerce. A draft proforma for data was circulated and discussions held with a view to obtain suggestions/comments of the councils/associations on the draft format. They were requested to submit their views/comments by 10.10.2023.

3. Comments were received from various Associations/Councils and some units. The RoDTEP Committee, in its meeting on 12.10.2023, considered the various suggestions received and finalised the format for submission of data. The format is appended at **Annexure B**.

4. All Councils/Associations/Commodity Boards are requested to furnish the data as per the appended format, to the RoDTEP Committee, latest **by 30.11.2023**.

5. While providing the above data, care should be taken regarding the following aspects –

(a) Data provided should be certified by the manufacturer and its Chartered Accountant/ Cost Accountant.

(b) The data should be supported by copies of representative documents, such as tax invoices of inputs used, shipping bills of export product, State Govt. notifications regarding taxes/levies like electricity duty, mandi tax etc.

(c) A copy of data submitted in Annexure B should also be emailed in MS Excel format to the e-mail id – [rodtep.dbk@gov.in](mailto:rodtep.dbk@gov.in) .

6. In addition to above, your views/suggestions, if any, for rationalization of entries in the RoDTEP Schedule, including for those tariff items where specific data has not been provided earlier, may also be sent along with justification.

7. It is requested that the above information may be sent **by 30<sup>th</sup> November, 2023**, to the Drawback Division. For any clarification, you may contact Shri Malay Samir, Deputy Secretary (Drawback) at 011-23340581.

Yours faithfully,

  
(Kapil Chaudhary)

Joint Secretary to the Govt. of India

Tel: 23341079

12/10/23

**List of Export Promotion Councils/ Commodity Boards/ Trade and Industry Associations/Chambers of Commerce**

**Sl. No.      Export Promotion Councils**

- 1      Apparel Export Promotion Council (AEPC) - Gurgaon
- 2      All India Cycle Manufacturers' Export Promotion Council - New Delhi
- 3      Chemicals, Pharmaceuticals & Cosmetics Export Promotion Council (CHEMEXCIL) - Mumbai
- 4      Carpet Export Promotion Council (CEPC) - New Delhi
- 5      Chemicals and Allied Products Export Promotion Council (CAPEXIL) - Kolkata
- 6      Chemicals & Petrochemicals Manufacturers' Association (CPMA) - New Delhi
- 7      Cashew Export Promotion Council - Kerala
- 8      Cotton Textiles Export Promotion Council (TEXPROCIL) - Mumbai
- 9      Council for Leather Exports (CLE) - Chennai
- 10     Engineering Export Promotion Council (EEPC) - New Delhi
- 11     Electronics and Computer Software Export Promotion Council - New Delhi
- 12     Export Promotion Council for Handicraft (EPCH) - New Delhi
- 13     Gem & Jewellery Export Promotion Council - Mumbai
- 14     Handloom Export Promotion Council (HEPC) - Chennai
- 15     Indian Silk Export Promotion Council - Mumbai
- 16     Indian Oilseeds and Produce Export Promotion Association (IOPEA) - Mumbai
- 17     Plastic Export Promotion Council - Mumbai
- 18     Pharmaceutical Export Promotion Council - Hyderabad
- 19     Project Export Promotion Council - New Delhi
- 20     Powerloom Development and Export Promotion Council (PDEXCIL) - Mumbai
- 21     Shellac and Forest Products Export Promotion Council - Kolkata
- 22     Sports Goods Export Promotion Council - New Delhi
- 23     Synthetic & Rayon Textile Export Promotion Council (SRTEPC) - Mumbai
- 24     Wool Textiles Export Promotion Council - Mumbai
- 25     Export Promotion Council for EoUs & SEZs - New Delhi

**Commodity Board**

- 26     Agricultural & Processed Food Products Export Development Authority (APEDA) - New Delhi
- 27     Coffee Board - Bangalore
- 28     Coir Board - Kochi
- 29     Jute Manufacturer Development Council - Kolkata
- 30     Marine Product Export Development Authority (MPEDA) - Kochi
- 31     Rubber Board - Kochi
- 32     Spice Board - Kerala
- 33     Tea Board - Kolkata

**Trade / Industry Association**

- 34     All India Agarbathi Manufacturers Association - Bangalore
- 35     All India Confederation of Small & Micro Industries Association - New Delhi
- 36     All India Cycle Manufacturers' Association - New Delhi
- 37     All India Stainless Steel Industries Association - Mumbai
- 38     All India Rice Exporters Association - New Delhi
- 39     Association of Synthetic Fibre Industry - Mumbai
- 40     Automotive Component Manufacturers Association of India - New Delhi
- 41     Builders Hardware Exporters Association - Aligarh
- 42     Confederation of Footwear Industry - New Delhi
- 43     Confederation of Indian Textile Industry - New Delhi
- 44     Delhi Exporters Association - New Delhi
- 45     Dye-stuffs Manufacturers' Association of India - Mumbai
- 46     Federation of Indian Coir Exporters' Associations - Kerala
- 47     Federation of Indian Mineral Industries - New Delhi
- 48     Glass Manufacturer and Export Association - New Delhi/Firozabad
- 49     Hand Tools Panel - Jalandhar
- 50     Indian Bicycle Manufacturers Association - Ludhiana
- 51     India Cellular and Electronics Association - New Delhi

- 52 Indian Council of Ceramic Tiles & Sanitaryware - New Delhi
- 53 Indian Tobacco Association - Guntur
- 54 Indian Sugar Mills Association (ISMA) - New Delhi
- 55 Jamnagar Chamber of Commerce & Industry (JCCI) - Jamnagar
- 56 Manufacturers Association of Information Technology (MAIT) - New Delhi
- 57 Moradabad Handicraft Exporters Association - Moradabad
- 58 Punjab Stainless Steel Industries Association - New Delhi
- 59 Panipat Exporters Association - Panipat
- 60 Seafood Exporters Association of India - Cochin
- 61 Society of Indian Automobile Manufacturers (SIAM) - New Delhi
- 62 Steel Furnace Association of India - New Delhi
- 63 Steel Wire Manufacturers Association of India - Kolkata
- 64 Tamilnadu Handloom Industry and Trade Association - Chennai
- 65 Tirupur Exporters Association - Tirupur
- 66 Tractor Manufacturers Association (TMA) - New Delhi
- 67 Writing Instruments Manufacturers Organisation - New Delhi
- 68 Cellular Operators Association of India - New Delhi
- 69 Clothing Manufacturers Association of India (CMAI) - New Delhi

**Chambers of Commerce**

- 70 ASSOCHAM - New Delhi
- 71 Confederation of Indian Industry (CII) - New Delhi
- 72 Federation of Indian Chambers of Commerce and Industry (FICCI) - Delhi
- 73 Federation of Indian Export Organizations (FIEO) - New Delhi
- 74 PHD Chamber of Commerce & Industry - New Delhi



F. No. CBIC-140605/12/2023-O/o Dir(Drawback)-CBEC/812-826  
Government of India  
Ministry of Finance, Department of Revenue  
Central Board of Indirect Taxes & Customs  
Drawback Division

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New Delhi, the 13<sup>th</sup> September, 2023

**ORDER**

**Subject: Constitution of RoDTEP Committee for updating the recommended ceiling rates schedules**

Government hereby constitutes the RoDTEP Committee for updating the recommended ceiling rates schedules. The Committee shall be chaired by Shri G.K. Pillai, Secretary (retd.), Government of India, and it shall have two members Shri Y.G. Parande, Special Secretary-cum-Member CBEC (retd.) and Shri Gautam Ray, Chief Commissioner of Custom and Central Excise (retd.).

2. The Terms of Reference of the Committee shall be as follows:-

- (a) to interact with the administrative Ministries, Export Promotion Councils, Commodity Boards, Trade Bodies and other stakeholders so as to elicit relevant data;
- (b) to work out the modalities for calculation of duties/ taxes/ levies at the Central, State and Local level, borne on the exported product, including prior stage cumulative indirect taxes on goods and services used in the production of exported product and such indirect duties/ taxes/ levies in respect of distribution of exported product based on the underlying principles of the RoDTEP scheme. For this, the Committee shall take into consideration the incidence of such duties/ taxes/ levies on exports of goods from all segments such as DTA, AA, EOU, SEZ etc. and other relevant factors as deemed fit;
- (c) to collectively review the entire set of previously recommended ceiling rates schedules covering exports of goods based on most recent available data, and taking into account the current representative information on relevant factors that get considered in recommending the rates, and to update and recommend, in their report, the ceiling rates schedules
- (d) to give supplementary report/ recommendations on issues or representation, if any, arising from the revised schedules of rates consequent to the report of the Committee, after notification of the recommended rates.

3. For discharging the above Terms of Reference, the Committee will - (a) determine the methodology; (b) decide the modalities of holding deliberations and meetings with the stake holders; (c) conduct field visits and study specific production processes as it may

consider necessary; (d) provide documentation and calculation or worksheets, supporting the recommended ceiling rates as part of its report

4. The RoDTEP Committee will submit its main report to the Government by 31.03.2024. A supplementary report, if required, may also be submitted within three months of notification, of the revised rates, keeping in view any post-notification issues.

5. The members of the Committee shall be entitled to TA/DA as applicable to Group 'A' officers of equivalent status for its meetings with stakeholders or field visits outside Delhi which Committee decides to undertake. They shall be entitled to a sitting fee of Rs. 5000/- (Rupees Five Thousand only) per day of sitting. For sittings in Delhi, the Members shall also be entitled for admissible local conveyance. All expenses incidental to the functioning of the Committee, including office expenses, shall be met from the Budget of the Department of Revenue-Grant No. 31.

6. Joint Secretary (Drawback) shall be the Secretary to the Committee, which shall be serviced by the Drawback Division of CBIC in the Department of Revenue, Ministry of Finance.

AS & FA (Finance) has concurred vide FTS No. 300592124 dated 06.09.2023.

*Nidhi*  
13/9/2023  
(Nidhi Singh)

Sr. Technical Officer (Duty Drawback)

To:-

1. Shri G.K. Pillai, Chairman, Drawback Committee.
2. Shri Y.G. Parande, Member, Drawback Committee.
3. Shri Gautam Ray, Member, Drawback Committee.
4. Joint Secretary (Drawback) - cum - Secretary, Drawback Committee, Department of Revenue, Ministry of Finance.

Copy to:-

1. PS/OSD to Finance Minister.
2. PS/OSD to Minister of State (Finance).
3. PPS to Secretary (Revenue).
4. Chairperson, CBIC.
5. Member (Customs), CBIC.
6. AS&FA, Department of Revenue, Ministry of Finance.
7. CCA, CBIC, Department of Revenue, Ministry of Finance.
8. JS (Revenue), Department of Revenue, Ministry of Finance.
9. DDO/PAO, Department of Revenue, Ministry of Finance.
10. Guard File.

*issued*  
13/9/23

Format for submitting data to RoDTEP Committee, 2023				
Part 1 - General Information (To be furnished by individual manufacturer/ manufacturer-exporter at the factory level)				
Sl No.	Item Field	Data to be filled		
1	Name of the Manufacturer/ Manufacturer Exporter			
2	Type of Unit (DTA/SEZ/EOU)			
3	Complete Address of the Manufacturing unit			
4	Name of the contact person alongwith working office email			
5	Mobile number of the contact person			
6	IEC/PAN			
7A	Total sale value of all goods from the factory	Rs. in lakhs		
7B	Total value of exports *	Rs. in lakhs		
8	Period of Export	01.04.2022 to 31.03.2023		
9	<b>Cost of Inbound Transport:</b>			
9A	Total transportation cost actually incurred with respect to process of procuring raw materials, consumables, spares for manufacture of all goods (Inbound Transportation) (By Road)	Rs. in lakhs		
9B	Total transportation cost actually incurred with respect to process of procuring raw materials, consumables, spares for manufacture of all goods (Inbound Transportation) (By Rail)	Rs. in lakhs		
9C	Total transportation cost actually incurred with respect to process of procuring raw materials, consumables, spares for manufacture of all goods (Inbound Transportation) (By Air - for transport within India)	Rs. in lakhs		
9D	Total transportation cost actually incurred with respect to process of procuring raw materials, consumables, spares for manufacture of all goods (Inbound Transportation) (By Coastal shipping/Inland waterways)	Rs. in lakhs		
10	<b>Cost of Outbound Transport:</b>			
10A	Total transportation cost actually incurred with respect to process of transporting all export goods from factory to the gateway port (Out bound Transportation) (By road)	Rs. in lakhs		
10B	Total transportation cost actually incurred with respect to process of transporting all export goods from factory to the gateway port (Out bound Transportation) (By rail)	Rs. in lakhs		
10C	Total transportation cost actually incurred with respect to process of transporting all export goods from factory to the gateway port (Out bound Transportation) (By Air - for transport within India)	Rs. in lakhs		
10D	Total transportation cost actually incurred with respect to process of transporting all export goods from factory to the gateway port (Out bound Transportation) (By Coastal shipping/Inland waterways)	Rs. in lakhs		
11	<b>Electricity Duty:</b>			
11A	Total Electricity consumed in units (KWh) for manufacture of all goods in the period 01.04.2022 to 31.03.2023	KWh		
11B	Rate of Electricity Duty	Rs. per KWh		
11C	Total Electricity Duty paid for manufacture of all goods in the period 01.04.2022 to 31.03.2023	Rs. in lakhs		
12	<b>Stamp Duty:</b>			
12A	Stamp Duty paid for relevant Export Documents	Rs. in lakhs		
13	<b>Fuel used in generation of captive power for manufacturing process</b>			
		Quantity of input used (Kg/Ltr.)	Total Excise Duty paid (Rs. in lakhs)	Total VAT paid (Rs. in lakhs)
13A	Diesel			
13B	Coal			
13C	LNG/PNG			
13D	Any other (please specify)			
14	<b>Fuel used in manufacturing process other than generation of captive power</b>			
		Quantity of input used (Kg/Ltr.)	Total Excise Duty paid (Rs. in lakhs)	Total VAT paid (Rs. in lakhs)
14A	Diesel			
14B	Coal			
14C	LNG/PNG			
14D	Any other (please specify)			
15	Purchases from unregistered dealers	Rs. in lakhs		
16	Blocked Input Tax Credit under section 17 of GST Act. Please specify the nature of supply and the GST paid. Data needed separately for each such supply.	Rs. in lakhs		
17	Total cost of transportation of staff/workers, only for to and fro from the factory.	Rs. in lakhs		
18	Any other taxes (please specify) **	Rs. in lakhs		
19	<b>Kindly indicate any exemptions/concessions w.r.t. fuel taxes/stamp duty/electricity duty/any other taxes being availed, etc.</b>			
20	Remarks			
	Notes * This will include sale to merchant exporters under the 0.1% scheme (vide notification no. 40/2017 and 41/2017) ** Including Municipal taxes, Taxes paid under the Biological Diversity Act, 2002 as amended, etc. Data needs to be given for each tax separately alongwith the corresponding legislative provisions and supporting documents.			



**Part - 2 Product level data (To be furnished Export Product-wise by individual manufacturer/ manufacturer-exporter - Separate sheet for each product needs to be submitted)**

Sl No.	Item Field	Data to be filled					
1	HS Code of the Export Product at 8 digit						
2	Unit Quantity Code (UQC) of Exported Product /Unit of Measurement						
3	Exact Description of the Product as per Shipping Bill(s)						
4	<b>Domestic Clearance of Goods</b>						
4A	Quantity of product cleared /sold in domestic market during 01.04.2022 to 31.03.2023 (in UQC)						
4B	Value of product cleared /sold in domestic market during 01.04.2022 to 31.03.2023	Rs. in lakhs					
5	<b>Export Clearance of Goods *</b>						
5A	Quantity of product exported during 01.04.2022 to 31.03.2023 (in UQCs) *						
5B	FOB value of product exported during 01.04.2022 to 31.03.2023 *	Rs. in lakhs					
6	<b>Incidence of Taxes/ Duties/Levies Borne by the Export Product on account of prior stage cumulative taxes on raw materials/ inputs consumed in the manufacture of exported product :</b>						
		HS Code of the Input/ Raw Material	Description of the Input	Value of Input Used in the Manufacture of per unit of Export Product (In Rs)	Quantity of Input Used in the Manufacture of per unit of Export Product	UQC/ Unit of Measurement	Indigenous Ratio (%) - in percentage of inputs procured domestically for manufacture
6A	Input 1						
6B	Input 2						
6C	Input 3						
6D	Input 4						
6E	Input 5						
6F	Input ... (Add more if required)						
7	Any other Tax (with justification) **	Rs. in lakhs					
8	<b>Taxes/ Duties per unit of Raw Material (only for farm sector)</b>						
8A	VAT on fuel used in farm sector (for farm products and for product made from farm products only)	Rs. in lakhs					
8B	Embedded CGST paid on inputs such as pesticides, fertilizers etc. used in production of agricultural goods(For farm products only)	Rs. in lakhs					
8C	Embedded SGST paid on inputs such as pesticides, fertilizers etc. used in production of agricultural goods(For farm products only)	Rs. in lakhs					
9	Remarks						
	<b>Notes</b> * This will include sale to merchant exporters under the 0.1% scheme (vide notification no. 40/2017 and 41/2017) ** Including Municipal taxes, Taxes paid under the Biological Diversity Act, 2002 as amended, etc. Data needs to be given for each tax separately alongwith the corresponding legislative provisions and supporting documents.						