

**APPLICATION FOR CLEARANCE OF THE SCREENING COMMITTEE OF
PROJECT EXPORTS PROMOTION COUNCIL OF INDIA**

PROFORMA

(To be submitted in 5 copies)

I. BASIC INFORMATION

- 1) Name & Address of the Company
- 2) Constitution of the Company
Please indicate whether Public Limited Company/Private Limited Company
- 3) Date of establishment
- 4) Type of Activity/Specialisation
(This should be in relation to Information given in Annexure "A")
- 5) PEPC RCMC Number
- 6) Whether Company was previously cleared by PEPC. If yes, furnish details of clearance
- 7) Type of activity for which clearance is sought ☐ Civil Construction and/or Turnkey Engineering Projects
☐ Consultancy & Engineering Services
☐ Project Construction Items
- 8) A write up on your company's capability to undertake overseas contracts.
- 9) Please enclose an affidavit that the company is not currently blacklisted or debarred from undertaking contracts by Indian Government or Foreign Government or by a multilateral funding agency.

II. PROFESSIONAL EXPERIENCE

IN INDIA
NO. VALUE

OVERSEAS
NO. VALUE

- 10) Ongoing & completed contracts in each sector
(Please furnish details as per Annexure-A.)

Note:

In case of new company/JV/SPV above information should be given in regard to the main constituents.

- 11) Plant and Machinery owned by the company including particulars of type of equipment, present book value.

III. MANAGEMENT AND PERSONNEL

- 12) Please furnish a list of Directors with their age, experience, qualification, share-holding in the company and their interests in other firms/companies.
- 13) Please furnish the names of five key personnel from each sector along with their Curriculum Vitae'

- 14) Details of personnel employed

Project Exports Promotion Council of IndiaRegular
EmployeesContract
Employees

Unskilled

Semi-skilled

Skilled

Supervisory

Total

- 15) Brief write-up on budgeting information and project monitoring systems adopted by the company.

II. FINANCIAL INFORMATION.

- 16) Name and Address of Banker/s (Kindly arrange for Bank certificate in support of the applicant's financial soundness).

- 17) Analysis of balance sheet and profit and loss account for the last 3 years as per Annexure-B. Please also enclose balance sheets for the past three years.

- 18) Annual turnover from at least 30% completed projects during last three years

III. MARKETING INFORMATION.

- 19) Countries towards which you propose to direct your marketing efforts.

- 20) Briefly mention market studies conducted in specific areas of interest.(optional)

- 21) Indicate whether your company would like to nominate a Senior Representative to give clarification, if any, at the Meeting of the Screening Committee at which application of your company is considered.

SIGNATURE :
Name & Designation :
Name of the Company :

Date:

Screening Committee Application Processing Fee:

Category	Turnover Rs. (crore)	Processing Fees* (Rs)
Civil Construction and/or Turnkey Engineering Projects	Upto 1,000	5,000
	1001- 10,000	7,500
	More than 10,000	15,000
Consultancy & Engineering Services	Not applicable	5,000
Project Construction Items	Not applicable	1,000

* service tax as applicable

MAJOR COMPLETED AND ONGOING PROJECTS IN INDIA AND ABROAD (TO BE LISTED CHRONOLOGICALLY)

Sl. No.	Name & Type of Contract	Place	Value (Rupees in Lakhs)	Type of Contract (Prime or Sub) and Date of Contract Awarded	Name of Client and nationality (in case of Sub-contract name and nationality of Prime-contractor)	Date of Completion		% Completion
						Contracted (including extensions)	Actually expected	

1. For 30% and above completed contracts enclose certificates of completion from clients.
2. Furnish separately, details of all contracts secured/cancelled/terminated and reasons thereof, contracts wherein losses were incurred, contracts in which time scheduled was not adhered to and where penalties were imposed and guarantees invoked.

ANALYSIS OF BALANCE SHEET FOR THE YEAR ENDING:

		<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
I.	Gross Fixed Assets	:		
II.	Net Fixed Assets	:		
III.	Investments	:		
IV.	<u>Current Assets</u>			
	Stock/Work-in-progress	:		
	Sundry Debtors	:		
	Cash & Bank Balance	:		
	Loans & Advances	:		
V.	<u>Current Liabilities</u>			
	Sundry Creditors	:		
	Advance from clients	:		
	Bank Borrowings	:		
	Others	:		
VI.	Net Current Assets	:		
VII.	Long Term Liabilities	:		
VIII.	Networth (II + III + VI – VII)	:		
A.	<u>Represented By:</u>			
	Share Capital	:		
	Reserve & Surplus	:		
B.	<u>Profit & Loss:</u>			
	Sales/Contract Receipts	:		
	Other Income	:		
	(including Bank interest)			
	Gross Profit	:		
	(Before int./depreciation)			
	Bank Charges	:		
	Depreciation	:		
	Operating Profit (PBT)	:		
	NET PROFIT	:		

Company Profile	
(Value in Rs. Lacs)	
<u>Company Details:</u>	
Name of Company: Specialisation: Status: Year of Establishment: No. of Permanent Employees: Value of Equipment & Machineries: Paid up Capital: Board of Directors:	
<u>Operation:</u>	
Total value of contracts executed (last three years) Value of Single Biggest Contract Value of On-going contracts Net Profit/(Loss)	
<u>Performance:</u>	
Turnover (for last three years) Turnover from at least 30% completed projects(for last three years) Networth	